



The Academy of Neurologic Music Therapy

<http://nmtacademy.co>

## **Procedures for Handling Accountability and Ethical Concerns**

- a. Affiliation with the Academy is a privilege, and as such the relationship with the academy can be dissolved at any time should it be necessary to protect the representation and/or practice of NMT.
- b. Concerns regarding unethical practice or representation by an Affiliate can be brought to the NMT Board at any time by Affiliates of the Academy who are in good standing. Concerns are to be submitted in writing and sent to the chair of the NMT Board.
- c. After receiving written concerns, the board chair will disseminate information and/or request additional information as appropriate in order to adequately inform other members of the NMT board as to the issue at hand.
- d. The Board will investigate and take one of the following actions:
  - i. Determine information submitted is not adequate to take further action.
  - ii. Dissolve the Academy relationship based on information received.
  - iii. Provide an explanation and remediation plan for the affiliate.
    1. Affiliate will be given a determined number of days to complete the remediation plan.
    2. Once plan is adequately complete, the Affiliate will be in good standing with the Academy.
    3. If remediation is not completed by date requested, the Academy relationship will be dissolved and no further action will be taken.
    4. Depending on the concerns brought forth, the Affiliate may retake the NMT training in the future. However, a formal request with corresponding explanation as to remediation must be submitted prior to acceptance of registration. The request does not guarantee acceptance into the training nor ensure relationship with the Academy.